

Gujarat
Panchayats
Act, 1993.

No. KP/ 36 of 2013/PRR/102013/1848/KH :- In exercise of the powers conferred by sub-section (5) of section 227 read with section 274 of the Gujarat Panchayats Act, 1993 (Guj. 18 of 1993) and in supersession of all the rules made in this behalf, the Government of Gujarat hereby makes the following rules to provide for regulating the recruitment to post of Junior Clerk / Accounts Clerk, Class III in the Superior Panchayat Service, namely :-

1. These rules may be called the Junior Clerk / Accounts Clerk, Class III, Recruitment Rules, 2013.
2. Appointment to the post of Junior Clerk / Accounts Clerk, Class III, in the Superior Panchayat Service shall be made either. -

(a) by promotion of a person of proved merit and

efficiency from amongst the persons who, -

- (i) have worked for not less than four years in the cadre of Class IV, in the inferior Panchayat Service;
- (ii) have passed the departmental examination for promotion;
- (iii) have passed the qualifying examination for computer knowledge in accordance with the provisions of the Gujarat Civil Services Computer Competency Training and Examination Rules, 2006; and
- (iv) have passed Secondary School Certificate Examination conducted by a Secondary and / or Higher Secondary Education Board or possess an equivalent qualification recognized by the Government:

Provided that where the appointing authority is satisfied that a person having the experience specified in sub-clause (i) above is not available for

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promotion and that it is necessary in the public interest to fill up the post by promotion even of a person having experience for a lesser period; it may, for reasons to be recorded in writing, promote such person who possesses experience of a period of not less than two-thirds of the period specified in sub-clause (i) above; or

(b) by direct selection :

Provided that the number of posts to be filled in by promotion shall, at no point of time, exceed 20% of the cadre strength, subject to availability of candidate eligible for promotion.

3. To be eligible for appointment by direct selection to the post mentioned in rule 2, a candidate shall -

(a) not be more than 28 years of age:

Provided that the upper age limit

may be relaxed in favour of a candidate who is already in the Gujarat Panchayat Service in accordance with the provisions of the Gujarat Panchayats Services Classification and Recruitment (General) Rules, 1998:

Provided further that the upper age limit may be relaxed in favour of a candidate, who is already in the service of the Government of Gujarat in accordance with the provisions of the Gujarat Civil Services Classification and Recruitment (General) Rules, 1967;

(b) have passed Higher Secondary School Certificate Examination from Secondary and / or Higher Secondary Education Board or possess an equivalent qualification recognized by the Government:

Provided that in the case of the post of Accounts Clerk, the candidate

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shall have passed the Higher Secondary School Certificate Examination with Mathematics or Accountancy as one of the subjects;

(c) possess the basic knowledge of computer application as prescribed in the Gujarat Civil Services Classification and Recruitment (General) Rules, 1967; and

(d) possess adequate knowledge of Gujarati or Hindi or both.

4. The candidate appointed by direct selection shall be on probation for a period of one year.

5. The candidate appointed by direct selection shall during his probation period, require to undergo pre-service training and pass the post-training examination in accordance with the provisions of the rules prescribed by the Government.

6. The candidate appointed by direct selection

shall during his probation period, require to pass the qualifying examination for computer knowledge in accordance with the provisions of the Gujarat Civil Services Computer Competency Training and Examination Rules, 2006.

7. The candidate appointed either by direct selection or by promotion shall require to pass an examination in Hindi or Gujarati or both in accordance with the rules prescribed by the Government.
8. The candidate appointed either by direct selection or by promotion shall have to undergo such training and pass such examination as may be prescribed by the Government.
9. The candidate appointed by direct selection shall be require to furnish a security and

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surety bond in such form, for such amount and
for such period as may be prescribed by the
Government.

By order and in the name of the Governor of Gujarat,


(B.R. Bhagora)

Under Secretary to Government